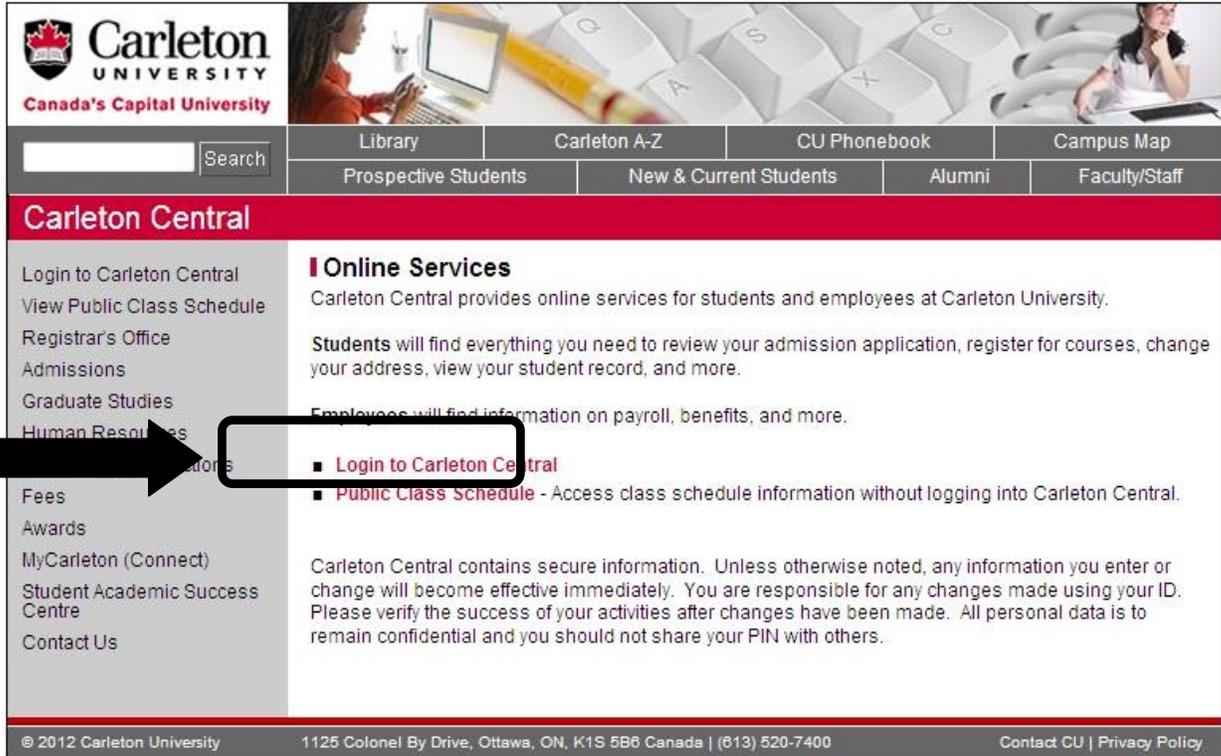


How to Create a Campus Card PIN

1) Login to Carleton Central at <http://central.carleton.ca>



Carleton University
Canada's Capital University

Library | Carleton A-Z | CU Phonebook | Campus Map

Prospective Students | New & Current Students | Alumni | Faculty/Staff

Carleton Central

Login to Carleton Central
View Public Class Schedule
Registrar's Office
Admissions
Graduate Studies
Human Resources
Fees
Awards
MyCarleton (Connect)
Student Academic Success Centre
Contact Us

Online Services

Carleton Central provides online services for students and employees at Carleton University.

Students will find everything you need to review your admission application, register for courses, change your address, view your student record, and more.

Employees will find information on payroll, benefits, and more.

- **Login to Carleton Central**
- **Public Class Schedule** - Access class schedule information without logging into Carleton Central.

Carleton Central contains secure information. Unless otherwise noted, any information you enter or change will become effective immediately. You are responsible for any changes made using your ID. Please verify the success of your activities after changes have been made. All personal data is to remain confidential and you should not share your PIN with others.

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User ID:

PIN:

Login

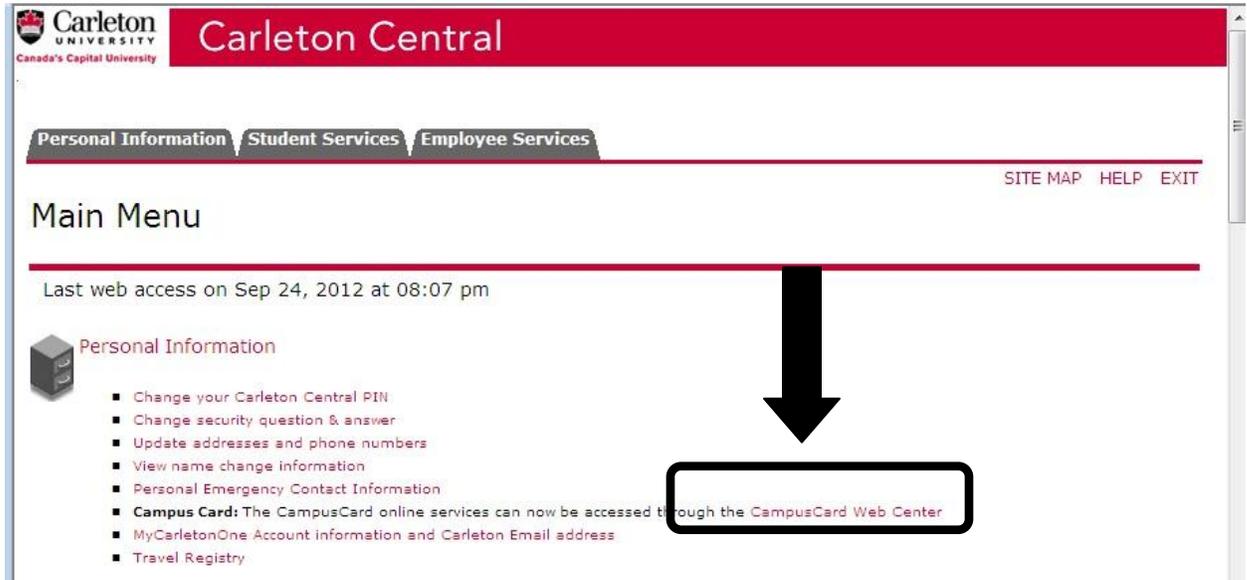
Forgot PIN?

User ID - Carleton ID (100#####)

PIN - 6 digits (#####)

How to Create a Campus Card PIN

2) Select "CampusCard Web Center"



The screenshot shows the Carleton Central website. At the top, there is a red header with the Carleton University logo and the text "Carleton Central". Below the header, there are three tabs: "Personal Information", "Student Services", and "Employee Services". To the right of these tabs, there are links for "SITE MAP", "HELP", and "EXIT". Below the tabs, there is a "Main Menu" section. Under "Main Menu", it says "Last web access on Sep 24, 2012 at 08:07 pm". Below this, there is a "Personal Information" section with a list of links: "Change your Carleton Central PIN", "Change security question & answer", "Update addresses and phone numbers", "View name change information", "Personal Emergency Contact Information", "Campus Card: The CampusCard online services can now be accessed through the CampusCard Web Center", "MyCarletonOne Account information and Carleton Email address", and "Travel Registry". A red box highlights the "Campus Card" link, and a large black arrow points down from the box to the link.

3) You will then be redirected to an external site - CampusCard Web Center



The screenshot shows the CampusCard Web Center login page. At the top, there is a red header with the "THE CAMPUS CARD" logo and the text "CampusCard Web Center". Below the header, there is a "Login" section. The text reads: "To log in, please use your MyCarletonOne user name and password. If you haven't set up your MyCarletonOne account, [go here](#) now to set it up!". Below this text, there are two input fields: "Username:" and "Password:". Below the "Password:" field, there is a "Submit" button.

4) Login with your MyCarletonOne credentials (firstnamelastname and password for CUNET)

How to Create a Campus Card PIN

5) Select "Set PIN" From the Menu



THE CAMPUS CARD
CARLETON UNIVERSITY

CampusCard Web Center

Set PIN

Enter your new PIN, confirm it then press submit

Enter PIN :

Confirm PIN :

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6) Enter a new 4-Digit PIN in the Enter PIN field

7) Re-Enter New 4-Digit PIN

8) Click "Submit"

9) Your PIN Request will be processed within 5 minutes



THE CAMPUS CARD
CARLETON UNIVERSITY

CampusCard Web Center

Set PIN

Your PIN has been set

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